

Emergency Evacuation and Fire Safety

Statement of intent

Little Acorns believes that the health and safety of children is of paramount importance. We make our school a safe and healthy place for children, parents, staff, and volunteers.

Aim

We ensure our premises present no risk of fire by ensuring the highest possible standard of fire precautions. The persons in charge and staff are familiar with the current legal requirements. Where necessary we seek the advice of a competent person, such as our Fire Officer, or Fire Safety Consultant.

Methods

Our emergency evacuation procedures are approved by the Fire Safety Officer and are:

- displayed on the premises
- explained to new members of staff, volunteers, and students.
- practised regularly at least once every six weeks
- records are kept of fire drills and the servicing of fire safety equipment

Procedure for Practise Drill

Practise drills include:

- Children being familiar with the sound of the fire alarm
- Children and staff knowing where the fire exits and assembly points are.
- Children being led from the building to the assembly point
- Children and staff being accounted for
- Time taken to get the children out safely
- Who calls the emergency services and when in the event of a real fire.
- How parents are contacted

The fire record book contains:

- Date and time of drill
- How long it took
- Whether there were any problems that delayed evacuation
- Any further action taken to improve the drill procedure.